

NEW YORK STATE
OFFICE OF CHILDREN AD FAMILY SERVICES
CHILD ABUSE AND MALTREATMENT SAFETY PLAN
Child Day Care Centers and School Age Child Care Programs

Director Name: Erica Giddens Facility ID Number: 730605
Program Name: Wien Cove Harbor Child Care Date: 12/10/14

- This form may be used to meet the regulatory requirement to submit to the Office a description of specific procedures that will assure the safety of a child who is reported to the Statewide Central Register of Child Abuse and Maltreatment (SCR), as well as other children provided care in the child day care center or school age child care program. You can choose to use this form to meet this requirement, or submit an alternative.
- Valuable information is available from your local child care resource and referral agency and other resources. Information is also available on the agency website: ocfs.ny.gov

By submitting this form, our program chooses to implement and follow this procedure, and will attach any additional information as needed.

The following are the procedures that will assure the safety of a child who is reported to the SCR, as well as other children provided care in the program, immediately upon notification that a SCR report has been made:

- Take steps to keep the child, and other children in the program, from further harm (*required*).
- Obtain medical attention for the child if appropriate (*required*).
- Other (*please describe*) _____

The child day care program may take one or more of the following actions with regard to any staff or volunteer or other person who is the subject of a child abuse or maltreatment report involving a child while in attendance at the program:

Check all that apply:

- Dismissal, suspension or transfer of any staff or volunteer or other person who is the subject of a child abuse or maltreatment report.
- Increased supervision over a person who is the subject of a report.
- Provision of instruction and/or remedial counseling to a person who is the subject of a report.
- Appropriate disciplinary action, provision of appropriate training and/or increased supervision of staff and/or volunteers pertinent to the prevention and remediation of child abuse and maltreatment.
- Other (*please describe*) _____

If applicable, please attach any additional information regarding your procedures.